#### <u>BY-LAWS</u> <u>OF THE</u>

#### FAIRCHANCE ROD AND GUN CLUB, INC.

# ARTICLE I TITLE

The name of this organization shall be Fairchance Rod and Gun Club Inc. of Fairchance, Pennsylvania. A non-profit corporation, incorporated on December 7, 1946 under the laws of the Commonwealth of Pennsylvania, and chartered in the Courts of Fayette County Pennsylvania.

# ARTICLE II CONSTITUTION

The Fairchance Rod and Gun Club Inc. is organized for the exclusive charitable and educational purpose, on and for preservation and conservation of game, fish, and wildlife, on and for promotion of the safe use of all forms of firearms for hunting and target practice; on and for promotion of good sportsmanship, reforestation and conservation of timberlands; on and for encouragement of obedience to the Game and Fish Laws, for the social intercourse and enjoyment of its members; to acquire real estate, encumber and dispose of the same as well as the personal property incident to the purpose of aforesaid and for these purposes to have, possess and enjoy all the rights, benefits and privileges of the Act of Assembly. This Corporation does not contemplate pecuniary gain or profit, except for the points system for a non-member to work, cook, work matches, or events, and work details for matches, to its members.

Article II Amended July 12, 2020

#### <u>ARTICLE III</u> MEMBERSHIP

- Section 1. A Junior member must be a U.S Citizen is a member between the ages of 12 18, their dues will be one half (1/2) the adult dues; and is not eligible to vote. A Junior Member must be accompanied by an adult member while using the range.
- **Section 2.** Applicant must be a U.S Citizen, age 18 or older applications for membership shall be made on a prescribed form. The form to be accompanied by the initiation

fee and membership fee; the application and fee to be presented to the membership at a regular meeting. The applicant "MUST" be present, and may be asked to step outside. A favorable vote to accept the applicant shall consist of "Majority" of the membership present that are eligible to vote- have 3 meetings. If the applicant is not approved the President may have a discussion and may have a 2nd vote. If the applicant is rejected, they may not apply for a period of one year. Once voted in the new member is to be given orientation and sign a form they will follow all bylaws, range rules and Safety rules.

Section 2 Amended September 12, 2021; Amended April 10, 2022

#### Section 3.

Members in order to be eligible to vote for (anything) at any meeting must have attended three (3) meetings in that calendar year. The Secretary's attendance record and sign in sheet will determine if the member has 3 meetings. Simply stated at the end of 2017 if you have 3 meetings you can vote in Jan. and Feb. of 2018 and the vote in March or whatever month you have attended a third meeting.

#### Section 4.

Any member not having dues paid for current year by the January Regular Meeting will be assessed \$5.00 late fee if paid by the February Regular Meeting, \$10.00 late fee if paid by the March Regular Meeting. All members having not paid by the end of the March Regular Meeting will be automatically dropped from club membership. In order to rejoin the dues and initiation fee must be paid, there must be an opening and a unanimous vote as prescribe in section 2.

Section 4 amended August 11, 2019; Amended April 10, 2022

#### Section 5.

The membership fee for this club shall be fee set by the members present at a regular meeting of the club.

#### Section 6.

Total membership in this club shall be at 400 total. Charter is closed at 400.

#### Section 7.

Besides a member, his wife (spouse), girlfriend, significant other, kids & grandkids may use the range (shoot). A member is allowed a limit of 2 guests shooting at the same time. The member is responsible for family members and guests and may be suspended and/or expelled if the rules are not followed, abused, or a problem arises. The club member must be present at all times with family or guests.

Section 7 Amended November 12, 2017; Amended September 12, 2021; Amended April 10, 2022

# ARTICLE IV OFFICERS

Section 1. The elected officers of this club shall consist of: President, Vice President, Secretary, Treasurer, Sgt. Of arms, and seven (7) Trustees. There is a purchase limit of \$200.00 for all officers and trustees unless approved by two others. For emergencies between meetings two others mentioned must give approval. While in office the dues of the officers & trustees will be waived.

Section 1 Amended July 12, 2020

- Section 2. No member shall be eligible to hold office unless a member of this Club for at least one (1) year. He shall be in good standing and of the age of 21 years or older, and has attended six (6) regular meetings of that year.
- **Section 3.** All business of the Club shall be transacted on the yearly basis beginning January 1 and ending December 31.
- Section 3a. The installation of the President, Vice President, Secretary, Treasurer, Sgt. Of arms and ½ of seven (7) Trustees elected shall take place at the December regular meeting and the new term begins on January 1st of the new year. The one-year term ends December 31st for the old officers.

Section 3a. Amended February 11, 2018

- **Section 3b.** Trustees will be elected each year. Four (4) Trustees will be elected on even years. Three (3) Trustees will be elected on odd years. Each group of Trustees will have two (2) years of service. This way it will not be an entirely new group.
- **Section 4**. All nominations shall be made by voice at the November regular meeting, and election of officers shall be by secret ballot at the December regular meeting. The nominee receiving the majority of the votes cast shall be declared elected.
- **Section 5.** Any vacancy occurring among the officers of the Club shall be filled by an election at the next regular meeting.

#### **ARTICLE IV**

- **Section 6**. A person can only be nominated for one (1) office at each election. A person may NOT serve as both an officer and trustee. If special situations arise, the membership may vote to have a position filled, temporarily until the member has six(6) meetings and is eligible to hold office
- **Section 7.** The President shall appoint two (2) tellers; tellers cannot be candidates.
- **Section 8.** Before any member is eligible to vote he must have attended three (3) meetings in that year.

# ARTICLE V DUTIES OF OFFICERS

- **Section 1**. It shall be the duty of the President to preside at all meetings of the Club, to enforce a strict observance of these By-laws, to appoint and instruct any necessary committees not otherwise provided for.
- **Section 2.** It shall be the duty of the Vice President to preside in the absence of the President. He shall be given the same authority as the President when so presiding.
- Section 3. It shall be the duty of the Secretary to keep minutes of all meetings, to keep a record of the membership, and maintain a list of the meetings attended by members in order to know who is eligible to vote: to attend all the meetings; to attend all correspondence pertaining to his office and to present to the Club all communications received by him pertaining to the Club. He shall issue membership cards; shall have charge of the minutes book, all records books and other records of the club. The secretary and one other officer will sign off on the monthly report.
- Section 4. It shall be the duty of the Treasurer and Trustees to have charge of all money of the Club and safely bank same for the benefit of the Club; issue receipts for all money; to keep proper records of all transactions pertaining to the Club and to present same at each regular business meeting of the Club. Treasurer and one officer will sign off on the monthly report. Debit cards are only to be carried when needed.

#### **ARTICLE V**

- **Section 5.** All checks are to be filled out before signed by two (2) of the four (4) officers. The Treasurer, President, Vice President, or Secretary.
- **Section 6.** It shall be the duty of the Trustees to have charge of all properties of the Club and maintenance of same. They shall with the treasurer count all the money. Trustees shall audit the books of the Secretary & Treasurer quarterly, and shall keep proper record annually of all properties of the Club.

Section 6 Amended February 11, 2018; Section 6 Amended July 12, 2020

- **Section 7.** It shall be the duty of all officers of the Club to attend all meetings of the Club. When any officer of the Club shall be absent himself from Club meetings for three (3) consecutive meetings without forwarding a reasonable excuse for his absence, his office shall be declared vacant. The presiding officer shall instruct the Secretary to record this action on the minutes of the meeting. The vacancy so created shall be filled in accordance with Section (5) of Article 4.
- **Section 8.** It shall be the duty of the Sergeant of Arms to maintain order at all times: make certain parliamentary procedures are followed and may call to order as well as adjourn all meetings. The Sgt. of Arms will support the president, greet members, and maintain the sign-in/attendance list. He/she is responsible to enforce rules and carry out request or orders made by the President

#### ARTICLE VI COMMITTEES

- **Section 1.** In accordance with Section 1, Article V the President may make at any time during his term of office, appoint such committees as may be deemed necessary.
- **Section 2.** The first named member of each committee shall be chairman of that committee.
- **Section 3.** Unless dissolved by the President at a prior date, all appointed committees shall be considered as dissolved at the last regular meeting of that year.

# ARTICLE VII MEETINGS

Section 1. Regular business meetings shall be the second Sunday of every month @ 6:00pm
Section 2. Special meetings may be called by the President when he deems it necessary and all members be notified one week in advance (7 Days).
Section 3. Unless called for general purposes, a special meeting shall consider only that business for which it was called.
Section 4. In order to hold a regular or special meeting a quorum of nine (9) members consisting of three (3) officers must be present

# ARTICLE VIII DUTIES OF MEMBERS

- Section 1. It shall be the duty of all members to report all violations of the By-laws to the Club.
  Section 2. It shall be the duty of all members to attend all meetings of the Club.
  Section 3. It shall be the duty of all members to exercise every effort to protect crops, fences, property, buildings, etc., while traveling lands owned leased or posted by this Club, or on other lands privately or publicly owned.
- Section 4. No member shall be allowed to introduce a subject of a political or sectarian nature, nor to make use of any offensive, profane or obscene language at any meeting of the Club

# ARTICLE IX EXPULSIONS

# **Section 1.** Any officer or member may be removed from office or expelled from the Club on a complaint preferred against him, signed by three (3) members for violation of the Club By- laws or the Constitution of this Club, for improper conduct or for

any break of trust relative to duty assigned to him.

A. Exception to this section will be for a safety violation viewed by another member and reported to an officer or the membership. Such violation will be discussed at a regular meeting and voted on according to ARTICLE IX Section 2 and Section 3.

# **Section 2.** A member against whom charges are preferred must be given ample opportunity for defense and shall be considered in good standing until charges are proven and there is a vote on the action to be taken by a majority of eligible members to vote, have attended, (3) meetings.

# Section 3. Any member/person violating any regulation, by-law, inappropriate conduct is subject to suspension for 30 days (1st offense), 60 days (2nd offense). Any member or person suspended for any period of time, may not attend any function held at the club, or by the club, or be on any club property for any reason. At the end of the suspension period the member's privileges are automatically reinstated. Any member accused of an offense at a level that could be considered criminal, or a 3rd offense of violating safety rules will be subject to expulsion from the club.

Section 3 Amended August 12, 2018; Amended April 10, 2022

# ARTICLE X AMENDMENTS

Any amendments to this constitution and by-laws have to be submitted to officers in writing prior to monthly meeting, either via the committee assigned or three (3) member/s proposing changes. The proposed amendments must include the names and signatures of the assigned committee or the three members.

Amendments to this Constitution and By-laws can be submitted and have the first reading at any regular business meeting of the Club, and have its second reading and discussion and voted on at the next regular meeting of the club by a majority vote of members present.

# ARTICLE XI DISSOLUTION

Fairchance Rod and Gun Club Inc. shall not be dissolved so long as nine (9) members agree to continue its existence. if it should be dissolved all assets shall be distributed to Educational and other purposes depicted on Article II Constitution of By-laws.

Assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of Fayette County, Pennsylvania, as said court shall determine, which are organized and operated for such purposes.

# ARTICLE XII DRINKING

**Section 1.** No drinking alcoholic beverages during a meeting or before a meeting, or during any shooting activity.

**Section 2.** Drinking will be controlled by the officers.

# ARTICLE XIII REGULATIONS OF BUSINESS MEETING

#### **Section 1.** Order of Business

- 1. The Lord's Prayer followed by the Pledge of Allegiance
- 2. Reading of the minutes and approval of same.
- 3. Treasurers Report.
- 4. Bills presented and action on same.
- 5. Collection of Dues.
- 6. Resignations and expulsions.
- 7. Communications read and disposed.
- 8. Reports of officers and committees.
- 9. Nominations for membership.
- 10. Election of members.
- 11. Unfinished Business.
- 12. New Business.
- 13. Election of Officers.
- 14. Appointing of Committees.
- 15. For the good of the Club.
- 16. Adjournment
- **Section 2.** Any member wishing to have the floor shall rise and address himself to the chair; if two members arise at the same time the chair shall decide which one of the two is entitled to the floor.
- **Section 3.** No motion shall be open for discussion until accepted and stated by the chair.
- **Section 4.** When a question is put to the membership for a vote every member present shall vote for or against the same unless excused from voting by the membership
- **Section 5.** Motion to adjourn shall be in order when not detrimental to the best interests of the Club, to be decided by a majority of members present.

Amended June 2012 - Accepted July 2012, Amended September 2015 - Accepted October 2015 Amended February 2018 - Accepted March. 2018, Amended July 2018 - Accepted August 2018 Amended March 2019 - Accepted April 2019, Amended July 2021, Accepted August & September 20